

SchoolCashOnline

For safety and efficiency reasons Mission Public School District would like to reduce the amount of cash & checks coming into our school. Please join the thousands of parents who have already registered and are enjoying the convenience of paying ONLINE! It takes less than 5 minutes to register. Please follow these step-by-step instructions, so you will begin to receive email notifications regarding upcoming events involving your child(ren).

NOTE: If you require assistance, select the *SUPPORT* option in the top right hand corner of the screen.

Step 1: Register

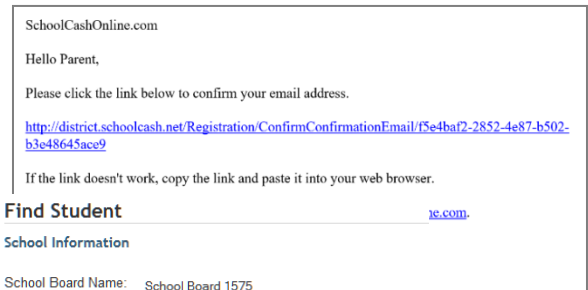
a) If you have not registered, please go to the *School Cash Online* home page <https://mpsd.schoolcashionline.com/> and select the **“Get Started Today”** option.

b) Complete each of the three Registration Steps
 *For Security Reasons your password, requires **8 characters**, **one uppercase** letter, **one lowercase** letter and a **number**.



Step 2: Confirmation Email

A registration confirmation email will be forwarded to you. Click on the link provided inside the email to confirm your email and *School Cash Online* account. The confirmation link will open the *School Cash Online* site prompting you to sign into your account. Use your email address and password just created with your account.



Step 3: Find Student

This step will connect your children to your account.

- Enter the School Board Name.
- Enter the School Name.
- Enter Your Child’s Student Number, Last Name and Birth Date.
- Select **Continue**.
- On the next page confirm that you are related to the child, check in the Agree box and select **Continue**.
- Your child has been added to your account.

Step 4: View Items or Add Another Student

If you have more children, select **“Add Another Student”** and repeat the steps for each parent account. If you do not wish to add additional children, select **“View Items For Students”** option. A listing of available items for purchase will be displayed.

